

MEMORANDUM OF UNDERSTANDING

BY AND BETWEEN



GOA UNIVERSITY

(Established under the Goa University Act, 1984)

*Through its signatory **Prof. Harilal B. Menon**, Vice Chancellor*

*Official Address: Goa University, Administrative Building, Directorate
Building, University Campus, Taleigao Plateau, Goa 403206*

Contact: +918669609248

AND

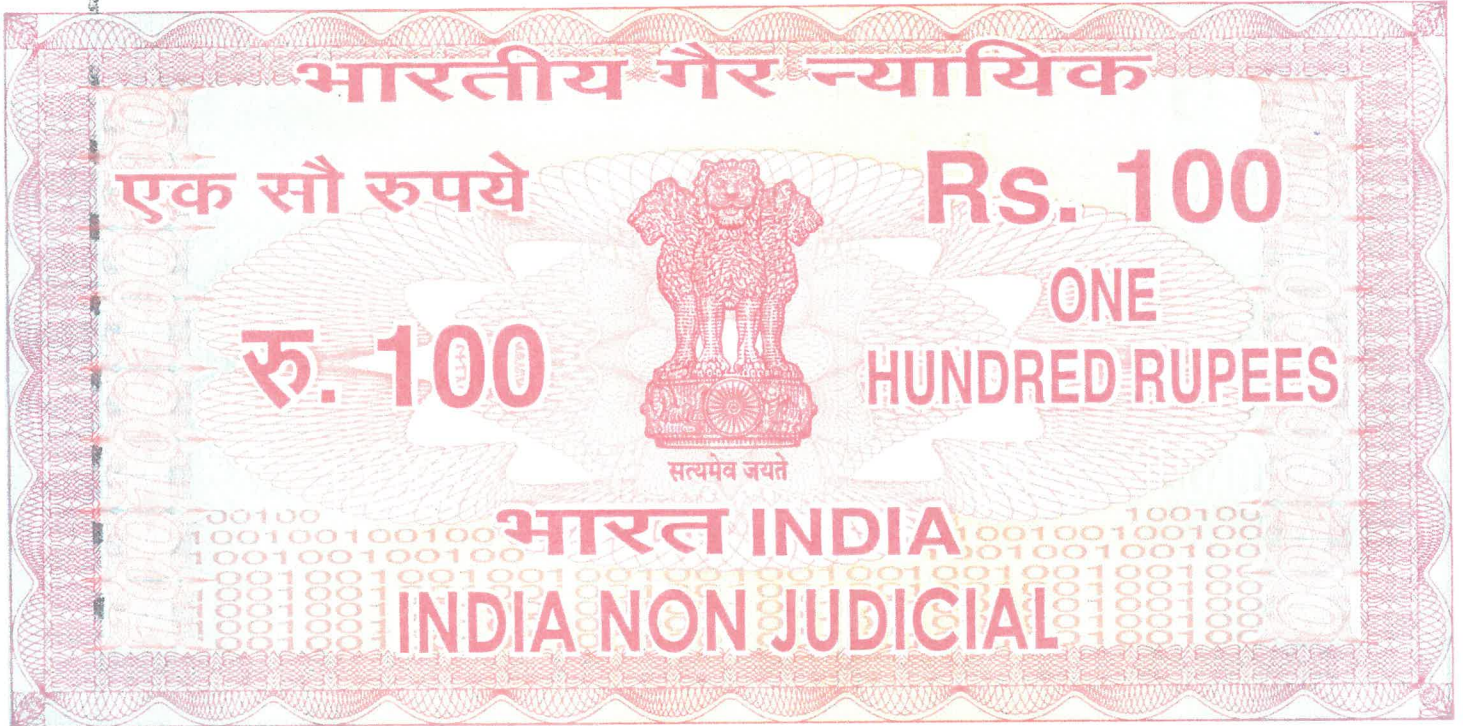


CHANAKYA MANDAL PARIWAR

(Registered Educational Public Charitable Trust)

*Through its signatory **Shri Ketan Sande**, Core - Senior Faculty*

*Registered Office: Sadashiv Peth, Near Navipeth Vitthal Mandir,
Pune- 411030: Contact: - 080 6901 5455*



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Date 29/8/25 No. 100 Value Rs. 100
Name of Purchaser Registrar, Goa University
Resident of Calicut
Place of Vendor Panel
Licence No. AC/STP/EN/102/2003
Sign of Vendor [Signature] Sign of Purchaser [Signature]

PREAMBLE

This Service Agreement is made and entered into on this 12th day of August, 2025 by and between the Goa University's Career Counselling Cell of Directorate of Student Placement and Relations (DSPAR), Goa and Chanakya Mandal Pariwar.

[Signature]

[Signature]

FIRST PARTY: The Goa University, Goa, India, established under Goa University Act, 1984 herein represented by its Vice Chancellor, Prof. Harilal B. Menon, major in age, having its official address at the Administrative Block, University Campus, Taleigao Plateau, Goa - 403206 (hereinafter referred to as GU and which expression shall unless it be repugnant to the meaning or context thereof, be deemed to mean and include its executors, administrators and permitted assigns) on the First PART;

SECOND PARTY: Chanakya Mandal Pariwar, registered Educational Public Charitable Trust, represented by its authorized signatory, Shri Ketan Sande, Core - Senior Faculty, major in age, having its official Registered address Sadashiv Peth, Near Navipeth Vitthal Mandir, Pune-411030 (hereinafter referred to as "Chanakya Mandal Pariwar" and which expression shall unless it be repugnant to the meaning or context thereof, be deemed to mean and include its executors, administrators and permitted assigns) on the OTHER PART (who for the purpose of this service agreement are hereinafter individually referred to as PARTY and collectively referred to as the PARTIES)

1. Purpose of the Service Agreement

The purpose of this Service Agreement is to establish a collaborative framework for providing fundamental coaching services to students of Goa University and the State of Goa aspiring to excel in competitive examinations, particularly Union Public Service Commission.

2. Duties and Responsibilities

Goa University's Career Counselling Cell of DSPAR (Party of the First Part)

- a) Facilitate student enrollment, communication and coordination.
- b) Provide logistical support for conducting coaching sessions.
- c) Conduct the coaching programs within the university.





- d) Ensure compliance with the policies and regulations of Goa University.

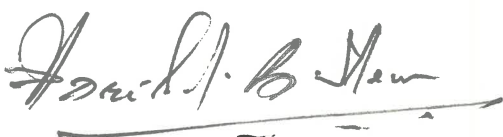
Chanakya Mandal Pariwar (Party of the Other Part)

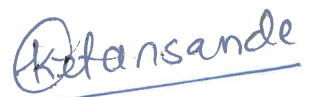
- a) Deliver quality coaching programs that are fundamental in understanding the civil services examinations conducted by the Union Public Service Commission, hereinafter referred to as UPSC
- b) Provide experienced & trained faculty and resources for effective coaching.
- c) Conduct periodic assessments and evaluations to monitor student progress.
- d) Ensure all coaching services meet requisite educational standards.

3. Scope of Services

Chanakya Mandal Pariwar will offer a structured coaching program covering fundamental aspects of the UPSC Civil services examination, including but not limited to:

- a) Induction programme at Goa University campus. (Offline mode)
- b) Preliminary Stage: Focus on MCQ patterns and current affairs. (Online mode)
- c) Mains Stage: Emphasis on effective answer writing techniques. (Online mode)
- d) Interview Stage: Personality development and interview preparation. (Offline/Online mode)
- e) Session: Not less than 95 sessions, each lasting 2 hours.
- f) The detailed plan and number of sessions are as mentioned in Annexure - I.
- g) The syllabus to be covered for preliminary, mains and interview is attached as Annexure – II and shall cover the syllabus as and when updated.
- h) To provide with the study kit material (*as per the rules further*





mentioned in the Financial Arrangements Point No. 5 Sub Section 1) and required resources for UPSC Prelims, UPSC Mains and UPSC Interviews.

- i) A robust/comprehensive feedback mechanism should be adopted with corrective measures.
- j) Add on mentoring/counselling to be provided after the completion of coaching sessions.

4. Resource Sharing

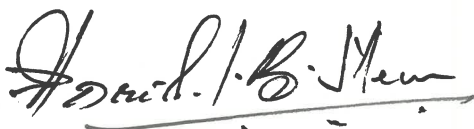
Both parties agree to share necessary resources, including:

- a) Access to study materials and online platforms for delivering coaching sessions.
- b) Facilities for conducting workshops and seminars/classes.
- c) Ensure smooth conduct of online classes.

5. Financial Arrangements

The financial terms are as follows:

1. The coaching fee per student will be Rs. 18,000/- without a study kit and Rs. 26,500/- with a study kit and additional postal charges. Study Kit shall contain the List of Books given in Annexure III - Study Kit Materials List
2. An additional 18% GST will be applied over the total fee as per government norms.
3. The entire fee of a student shall be transferred to Chanakya Mandal Pariwar in three phases through the Goa University account as detailed below:
 - a) Phase I: 40% of the total batch fee to be done one week before the course starts.
 - b) Phase II: 40% within one week after the completion of 50% of the course.





- c) Phase III: 20% at the end of the course.

6. Intellectual Property Rights

- a) All intellectual property rights related to the materials, content, and resources developed during this collaboration shall remain with Chanakya Mandal Pariwar with mutual agreement.
- b) No rights of any kind whatsoever in any invention, copyright, trade secret, or any other form of Intellectual Property (collectively defined as IP) are granted or transferred under this MOU. Any IP exchanged pursuant to this MOU shall be governed by the terms of a separate written agreement by the Parties.

7. Marketing and Promotion

Career Counselling Cell of DSPAR (Party of the First Part) will work on marketing efforts to promote the coaching programs through various social media channels.

8. Compliance with Regulations

Both parties agree to comply with all applicable laws, regulations, and educational standards governing their activities under this Service Agreement.

9. Duration and Viability

- a) This Service Agreement shall be effective from the date it is signed by the appropriate officials of both parties and shall remain in effect for a period of five years
- b) Each individual coaching batch shall have a duration of eight months from commencement to completion, allowing sufficient time for comprehensive coverage of the UPSC syllabus and adequate preparation for all stages of the examination.
- c) Chanakya Mandal Pariwar will commence coaching batches only

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when a minimum of 80 admissions are secured for each batch. This threshold ensures optimal resource utilization, an effective peer learning environment, and sustainable delivery of high-quality coaching services. The organization reserves the right to defer batch commencement until this minimum enrolment criterion is met.

- d) It may further be extended or amended with the written agreement of both parties.
- e) This MoU may be terminated by either party, subject to the delivery of six months' advance notice, in writing.

10. Confidentiality

Both parties agree to maintain confidentiality regarding any proprietary information shared during the course of this collaboration.

11. Force Majeure

Neither party shall be liable for any failure or delay in performance under this Service Agreement due to circumstances beyond their reasonable control, including but not limited to natural disasters or governmental actions.

12. Dispute Resolution

- a) Normally, it is expected that no dispute will arise in the assignment.
- b) The Parties recognize that disputes may arise during the course of this Agreement and are committed to resolving such disputes through good faith negotiations and mutual cooperation. Before initiating formal dispute resolution procedures, the Parties shall attempt to resolve any disagreements through direct negotiations between their authorized representatives.
- c) If a dispute arises, the Parties shall schedule a meeting within fifteen days of the dispute being raised to discuss the matter and attempt to reach a mutually acceptable resolution. Both Parties shall participate in these discussions in good faith and shall make reasonable efforts

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to resolve the dispute amicably.

- d) The Dispute Resolution Committee shall consist of senior representatives of the GU who shall be nominated by the Vice-Chancellor of the GU and the Core - Senior Faculty of Chanakya Mandal Pariwar. The decision of the Dispute Resolution Committee shall be final and binding on both parties.

13. Governing Law and jurisdiction

This Agreement shall be governed by and construed in accordance with Indian law. The jurisdiction for any legal proceedings arising out of or in connection with this Service Agreement shall lie exclusively with the courts located in Goa.

14. Termination Clause

Either party may terminate this Service Agreement by providing written notice at least six months in advance if there is a breach of any terms or conditions herein.

15. Legal Binding Clause

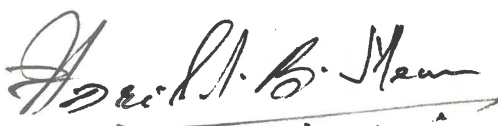
This Service Agreement is intended to create legally binding obligations between the Parties regarding their respective duties as outlined herein.

16. Amendments

Any amendments or modifications to this Service Agreement must be made in mutual consultation between the parties, made in writing specifically referring to this Agreement and duly signed by each of the Parties.

17. Rights and Liabilities

- a) *Rights and Liabilities of Chanakya Mandal Pariwar (Party of the Other Part)*





i. Rights:

- To deliver coaching services as outlined in this Service Agreement.
- To retain all intellectual property rights related to educational content developed during this collaboration.
- To receive payments as stipulated in the financial arrangements section.
- To promote its brand through collaborative marketing efforts.

ii. Liabilities:

- To ensure that all coaching services provided meet educational standards.
- To comply with all applicable laws, regulations, and educational standards in conducting its coaching programs.
- To maintain confidentiality regarding any proprietary information shared between the parties during the collaboration.

b) Rights and Liabilities of Career Counselling Cell of DSPAR, Goa University (Party of the First Part)

i. Rights:

- To access all coaching services offered by Chanakya Mandal Pariwar as per the terms and conditions outlined in this Service Agreement.
- To facilitate student enrollment for the coaching programs.
- To utilize resources provided by Chanakya Mandal Pariwar for promoting and conducting coaching sessions within Goa University.

ii. Liabilities:

- To provide necessary logistical support for conducting coaching sessions.
- To effectively promote the coaching programs in the State of Goa.
- To ensure compliance with policies and regulations governing this Service Agreement.

Dr. P. B. Menon

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IN WITNESS WHEREOF, the Parties have executed this Memorandum of Understanding through their duly authorized representatives on the date first written above.

FOR GOA UNIVERSITY:



Prof. Harilal B. Menon
Vice Chancellor, Goa University

Date: 12/08/2025

Place: Goa

Seal:

VICE CHANCELLOR
GOA UNIVERSITY



FOR CHANAKYA MANDAL PARIWAR:



Shri Ketan Sande
Core - Senior Faculty, Chanakya Mandal Pariwar

Date: 12/08/2025

Place: Pune

Seal:



Witness One

Name: **Dr. Rupesh Patre**

Signature:



Designation: Director, DSPAR

Witness Two

Name: **Shri Mayur Patil**

Signature:



Designation: Core-Senior Faculty



Annexure I - Detailed Session Plan and Schedule

Sr. No.	Module Name	Number of Sessions
1	Understanding Chanakya Mandal Pariwar & Fundamental of the UPSC course	01
2	UPSC Exam Syllabus and Booklist	01
3	How to Study Current Affairs	01
4	How to Select an Optional Subject for Mains	01
5	Introduction to CSAT	04
6	Introduction to Nava Vijaypath & Study Skills	02
7	History	09
8	Geography	08
9	Polity	13
10	Economy	12
11	Ethics	08
12	International Relations	05
13	Environment	06
14	Current Events	10
15	Essay	02
16	Module Test	07
17	Few Other Special Sessions	Around 05

Note : This is the tentative list of number of sessions allocated to each topic, there could be minor changes in this as per requirement.

Annexure II - Detailed Syllabus covered for Preliminary, Mains and Interview for Union Public Civil Services examination

I. PRELIMINARY	
a. General Studies Paper I (General Studies)	<ul style="list-style-type: none"> • Current events of national and international importance. • History of India and Indian National Movement, Indian and World Geography – Physical, Social, Economic Geography of India and the World. • Indian Polity and Governance – Constitution, Political System, Panchayati Raj, Public Policy, Rights Issues, etc. • Economic and Social Development – Sustainable Development, Poverty, Inclusion, Demographics, Social Sector Initiatives, etc. • Specialization. • General Science.
b. General Studies Paper II (Civil Services Aptitude Test)	<ul style="list-style-type: none"> • Comprehension. Interpersonal skills, including communication skills. • Logical reasoning and analytical ability. • Decision-making and problem-solving. • General mental ability. • Basic numeracy (numbers and their relations, orders of magnitude, etc.) (Class X level). • Data interpretation (charts, graphs, tables, data sufficiency etc. – Class X level).
II. Mains:	
a. Paper-I	Essay : Candidates may be asked to write essays on a variety of topics for the essay paper. They will be asked to write succinctly, organize their thoughts logically, and stay closely to the essay's topic.
b. Paper-II	General Studies – I (Indian Heritage and Culture, History and Geography of the World and Society): INDIAN CULTURE
Salient aspects of Art Forms, Literature and Architecture from ancient to modern times.	
MODERN INDIAN HISTORY	
<ul style="list-style-type: none"> • Modern Indian history from about the middle of the eighteenth century until the present – significant events, personalities, and issues. • The Freedom Struggle – its various stages and important contributors /contributions from different parts of the country. • Post-independence consolidation and reorganisation within the country. 	
WORLD HISTORY	
<ul style="list-style-type: none"> • Events from the 18th century such as: • Industrial revolution • World wars • Redrawing of national boundaries • Colonization • Decolonization • Political philosophies like communism, capitalism, socialism etc. – their forms and effect on the society. 	
INDIAN SOCIETY	
<ul style="list-style-type: none"> • Salient features of Indian Society • Diversity of India • Role of women and women's organization • Population and associated issues • Poverty and developmental issues • Urbanization: their problems and their remedies • Effects of globalization on Indian society • Social empowerment: communalism, regionalism & secularism. 	
WORLD GEOGRAPHY	
<ul style="list-style-type: none"> • Salient features of the world's physical geography • Distribution of key natural resources across the world (including South Asia and the Indian subcontinent) • Factors responsible for the location of primary, secondary, and tertiary sector industries in various parts of the world (including India) 	

<ul style="list-style-type: none"> • Important Geophysical phenomena such as earthquakes, Tsunami, Volcanic activity, cyclones etc. • Geographical features and their location • Changes in critical geographical features (including water bodies and ice-caps) and in flora and fauna and the effects of such changes.

c. Paper-III General Studies – II (Governance, Constitution, Polity, Social Justice and International Relations): POLITY
<ul style="list-style-type: none"> • Indian Constitution • Historical underpinnings • Evolution • Features • Amendments • Significant provisions and • Basic structure • Functions and responsibilities of the Union and the States • Issues and challenges pertaining to the federal structure • Devolution of powers and finances up to local levels and challenges therein • Separation of powers between various organs • Dispute redressal mechanisms and institutions • Comparison of the Indian constitutional scheme with that of other countries • Parliament and State Legislatures • Structure • Functioning • Conduct of business • Powers & privileges and • Issues arising out of these • Structure, organization, and functioning of the Executive and the Judiciary • Ministries and Departments of the Government • Pressure groups and formal/informal associations and their role in the Polity • Salient features of the Representation of People’s Act • Appointment to various Constitutional posts, powers, functions, and responsibilities of various Constitutional Bodies • Statutory, regulatory, and various quasi-judicial bodies
GOVERNANCE
<ul style="list-style-type: none"> • Government policies and interventions for development in various sectors and issues arising out of their design and implementation. • Development processes and the development industry- the role of NGOs, SHGs, various groups and associations, donors, charities, institutional and other stakeholders. • Important aspects of governance • Transparency and accountability • e-governance- applications, models, successes, limitations, and potential • Citizen’s charters • Transparency & accountability and institutional and other measures • Role of civil services in a democracy
SOCIAL JUSTICE
<ul style="list-style-type: none"> • Issues relating to poverty and hunger • Welfare schemes for vulnerable sections of the population by the Centre and States and the performance of these schemes • Mechanisms, laws, institutions and Bodies constituted for the protection and betterment of these vulnerable sections • • Issues relating to the development and management of Social Sector/Services relating to Health, Education, Human Resources
INTERNATIONAL RELATIONS
<ul style="list-style-type: none"> • India and its neighbourhood- relations • Bilateral, regional and global groupings and agreements involving India and/or affecting India’s interests • Effect of policies and politics of developed and developing countries on India’s interests

<ul style="list-style-type: none"> • Indian Diaspora • Important International institutions, agencies and fora- their structure, mandate • India's soft power and cultural diplomacy
d. Paper-IV General Studies – III (Technology, Economic Development, Biodiversity, Security and Disaster Management): ECONOMIC DEVELOPMENT
<ul style="list-style-type: none"> • Indian Economy and planning, mobilization, growth, development and employment issues. • Inclusive growth and issues arising from it. • Government Budgeting. • Land reforms in India. • Effects of liberalization on the economy • Changes in industrial policy and their effects on industrial growth. • Infrastructure: Energy, Ports, Roads, Airports, Railways etc. • Investment models.
AGRICULTURE
<ul style="list-style-type: none"> • Major crops cropping patterns in various parts of the country • Different types of irrigation and irrigation systems storage • Transport and marketing of agricultural produce and issues and related constraints • e-technology in the aid of farmers • Issues related to direct and indirect farm subsidies and minimum support prices • Public Distribution System– objectives, functioning, limitations, revamping; • issues of buffer stocks and food security • Technology missions • economics of animal-rearing. • Food processing and related industries in India– scope and significance, location, upstream and downstream requirements, supply chain management.
SCIENCE AND TECHNOLOGY
<ul style="list-style-type: none"> • Developments and their applications and effects in everyday life • Achievements of Indians in Science & technology • Indigenization of technology and developing new technology. • Awareness in the fields of IT, Space, Computers, robotics, nano-technology, bio-technology • Issues relating to intellectual property rights.
BIODIVERSITY AND ENVIRONMENT
<ul style="list-style-type: none"> • Conservation • Environmental pollution and degradation • Environmental impact assessment
DISASTER AND DISASTER MANAGEMENT
<ul style="list-style-type: none"> • Disaster and disaster management
INTERNAL SECURITY
<ul style="list-style-type: none"> • Linkages between development and spread of extremism. • Role of external state and non-state actors in creating challenges to internal security. • Challenges to internal security through communication networks • Role of media and social networking sites in internal security challenges • Basics of cyber security • Money-laundering and its prevention • Security challenges and their management in border areas • Linkages of organized crime with terrorism • • Various Security forces and agencies and their mandate.
e. Paper-V General Studies – IV (Ethics, Integrity and Aptitude)
ETHICS AND HUMAN INTERFACE:
<ul style="list-style-type: none"> • Ethics and Human Interface • Essence, determinants, and consequences of ethics in human actions • Dimensions of ethics • Ethics in private and public relationships
HUMAN VALUES
<ul style="list-style-type: none"> • Human Values • Lessons from the lives and teachings of great leaders, reformers and administrators • Role of family, society, and educational institutions in inculcating values

ATTITUDE
<ul style="list-style-type: none"> • Attitude: content, structure, function • Attitude and its influence and relation with thought and behavior • Moral and political attitudes • Social influence and persuasion
APTITUDE
<ul style="list-style-type: none"> • Aptitude • Foundational Values for Civil Service • Integrity • Impartiality and non-partisanship • Objectivity • Dedication to public service • Empathy • Tolerance • Compassion towards the weaker sections
EMOTIONAL INTELLIGENCE
<ul style="list-style-type: none"> • Emotional intelligence – concepts • Utilities and application of Emotional Intelligence in administration and governance
MORAL THINKERS AND PHILOSOPHERS
<ul style="list-style-type: none"> • Contributions of moral thinkers and philosophers from India and the world
CIVIL SERVICE VALUES
<ul style="list-style-type: none"> • Public/Civil service values and Ethics in Public administration: Status and problems • Ethical concerns and dilemmas in government and private institutions • Laws, rules, regulations and conscience as sources of ethical guidance • Accountability • Ethical governance • Strengthening of ethical and moral values in governance • Ethical issues in international relations and funding • Corporate governance.
PROBITY IN GOVERNANCE
<ul style="list-style-type: none"> • Probity in Governance • Concept of Public Service • The philosophical basis of governance and probity; • Information sharing and transparency in government, • Right to Information, • Codes of Ethics • Codes of Conduct • Citizen's Charters • Work culture • Quality of service delivery • Utilization of public funds • Challenges of corruption <p>Case Studies on the above issues.</p>
III. Interview:
<ul style="list-style-type: none"> • The interview guidance program is conducted by an expert team of interviewers and includes personality test orientation.

Annexure III - Study Kit Materials List

This annexure is referenced in Point 1 (Financial Arrangements) of the Agreement, which states: "The coaching fee per student will be Rs. 18,000/- without study kit and Rs. 26,500/- with study kit. Study Kit shall contain the List of Books given in the Annexure II - Study Kit Materials List"

Study Kit Materials List

Sr. no.	Book Name
1	Nava Vijaypath by Shri. Avinash Dharmadhikari Sir
2	Indian Art and Culture by Nitin Singhania
3	Indian Economy by Nitin Singhania
4	Modern Indian History PMF IAS
5	PMF IAS Physical Geography
6	Indian Polity by M Laxmikant
7	Environment PMF IAS
8	Decode Ethics by Mudit Jain
9	75 Golden Pages by Shri. Avinash Dharmadhikari Sir
10	Indian Agriculture by Rohini Gutte
11	International Relations by Siddharth Dharmadhikari
12	UPSC Prelims PYQ (CMP)
13	UPSC Mains PYQ (CMP)
14	Atlas (Student Oxford)
15	Bag CMP

Note: This study kit contains a comprehensive collection of 14 books and 1 bag, totaling 15 items, designed to provide complete preparation material for competitive examinations.